Disclaimer: This guide refers to using the Element Matrix clients, <u>Element Web</u> or <u>Element Desktop</u> apps

Accessing Keyboard Settings

You can change your Matrix account settings by clicking your profile icon in the top left of the Element client. By default, this will be a colored circle with the first letter of your Matrix ID. From the presented drop-down menu, you'll be able to jump into specific settings straight away, or access `All Settings`. Clicking `All Settings` will take you first to `General` settings, click `Keyboard` in the vertical navigation menu on the left to open `Keyboard` settings.

Info: The below setting layout / order may change in subsequent client updates, however generally most settings will still perform the same function.

Keyboard Settings

Keyboard

Composer

Send message	`Enter`
New line	`Shift` + `Enter`
Toggle Bold	`Ctrl` + `B`
Toggle Italics	`Ctrl` + `I`
Toggle Quote	`Ctrl` + `Shift` + `>`
Toggle Link	`Ctrl` + `Shift` + `L`
Toggle Code Block	`Ctrl` + `E`
Undo edit	`Ctrl` + `Z`
Redo edit	`Ctrl` + `Y`
Jump to start of the composer	`Ctrl` + `Home`
Jump to end of the composer	`Ctrl` + `End`
Cancel replying to a message	`Esc`
Navigate to next message to edit	`↓`
Navigate to previous message to edit	`↑`
Navigate to next message in composer history	`Ctrl` + `Alt` + `↓`
Navigate to previous message in composer history	`Ctrl` + `Alt` + `↑`
Send a sticker	`Ctrl` + `;`

Calls

Toggle microphone mute	`Ctrl` + `D`
Toggle webcam on/off	`Ctrl` + `E`

Room

Search (must be enabled)	`Ctrl` + `F`
Upload a file	`Ctrl` + `Shift` + `U`
Dismiss read marker and jump to bottom	`Esc`
Jump to oldest unread message	`Shift` + `Page Up`

The Keyboard settings view allows you to view all Keyboard shortcuts you can use with the Element client organized by each area of the application.