

# Exporting Messages

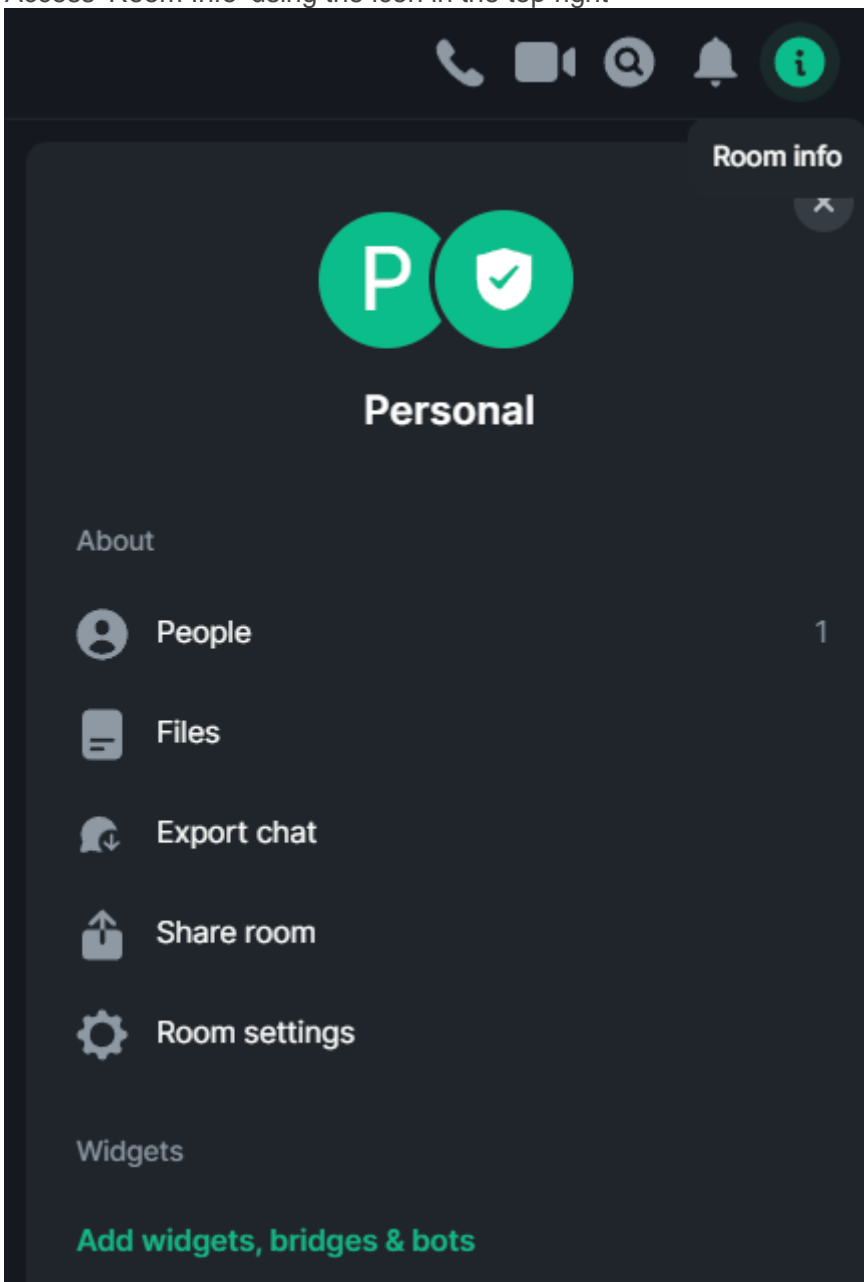
**Note:** If you are an EMS server admin and wish to export your entire EMS server, please see [Migrate From EMS to Self-Hosted](#).

Using your Element client you can export your Room's message history in HTML, Plain Text or JSON format - including attachments.

1. Open the room you wish to export message history



2. Access 'Room Info' using the icon in the top right



3. Select 'Export Chat', then confirm your desired settings for export

Export Chat

×

Select from the options below to export chats from your timeline

Format

☒ HTML

☐ Plain Text

☐ JSON

Messages

Current Timeline

▼

Size Limit

8

MB

☐ Include Attachments

Cancel

Export

About

People

Files

Export chat

Share room

Room settings

Widgets

Add widgets, browser

4. Finally click 'Export' - once the export has completed you will be prompted to save an archive of the export.

Export Successful

Your export was successful. Find it in your Downloads folder.

OK